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WHO SHOULD ATTEND

- New leaders
- Leaders who want to improve skill sets

COURSE OBJECTIVES

D1: Determine the Direction

- Align goals with vision, mission and strategic objectives
- Ensure goals are SMART
- Collaborate to set team goals

D2: Deliver the Message

- Interpret and communicate messages
- Inspire and energize employees
- Solicit input
- Actively listen

D3: Delegate the Tasks

- Identify what to delegate
- Assess team member interpersonal factors and skill sets
- Perform planning strategies for successful delegation
- Develop communication plan to take a task from abstract to action

D4: Discuss the Progress

- Prepare for coaching session
- Discuss situation
- Solve and collaborate to create an action plan
- Follow up on action plan

Enable healthcare leaders to mobilize their team members toward common goals

COURSE OVERVIEW

Organizations are only as successful as their leaders. The transition from individual contributor to leader is pivotal. Complex challenges, increased workload and doing more with less have all changed the face of leadership.

To be effective, leaders must consistently display certain skill sets and behaviors. Although leadership skills may come naturally to some they can also be developed through awareness and practice.

This instructor-led, 2-day course uses a blend of theory and hands-on activities to guide new leaders to plan and execute leadership routines that translate into established and effective habits.



D1: Determine the Direction: The organization's vision, mission and values are the core of a strong healthcare organization. But how do these translate to the individual contributor? This module focuses on critical factors for goal alignment and achievement.

D2: Deliver the Message: Information is useless without context and relativity. This module focuses on translating communications into relevant messages that spark engagement and initiate action.

D3: Delegate the Tasks: Quite simply, healthcare executives and managers who delegate are more successful than those who don't. Not only does delegating free up time and allow you to achieve more, it's also a valuable way to motivate and develop employees. This module provides a clear, straightforward guide you can use to help determine the tasks employees can handle, set clear expectations and guide them to success.

D4: Discuss the Progress: The development of people is a contact sport. Leadership is a relationship between the leader and colleague to process information that defines and solves problems. This module focuses on the leadership process that occurs over time through discussions, action plan collaboration, and follow-up to make a positive difference.